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20 JUN 1971

MEMORANDUM FOR: Chief, Executive and Planning Division

SUBJECT : Annual OMB Management Improvement
Plans/Report

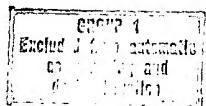
REFERENCE : Memo to DDs and Stf Chiefs, same
Subject, dtd 24 May 71

Attached is the Management Improvement Plans/Report for
the Physical, Technical and Overseas Security Directorate which
was requested by referent.

25X1

Deputy Director of Security (PTOS)

Att



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PTOS Annual Management Improvement Plan
Directorate

30 June 1971

I - Management Effectiveness Goals

Brief Description of Effort Planned During Upcoming Year

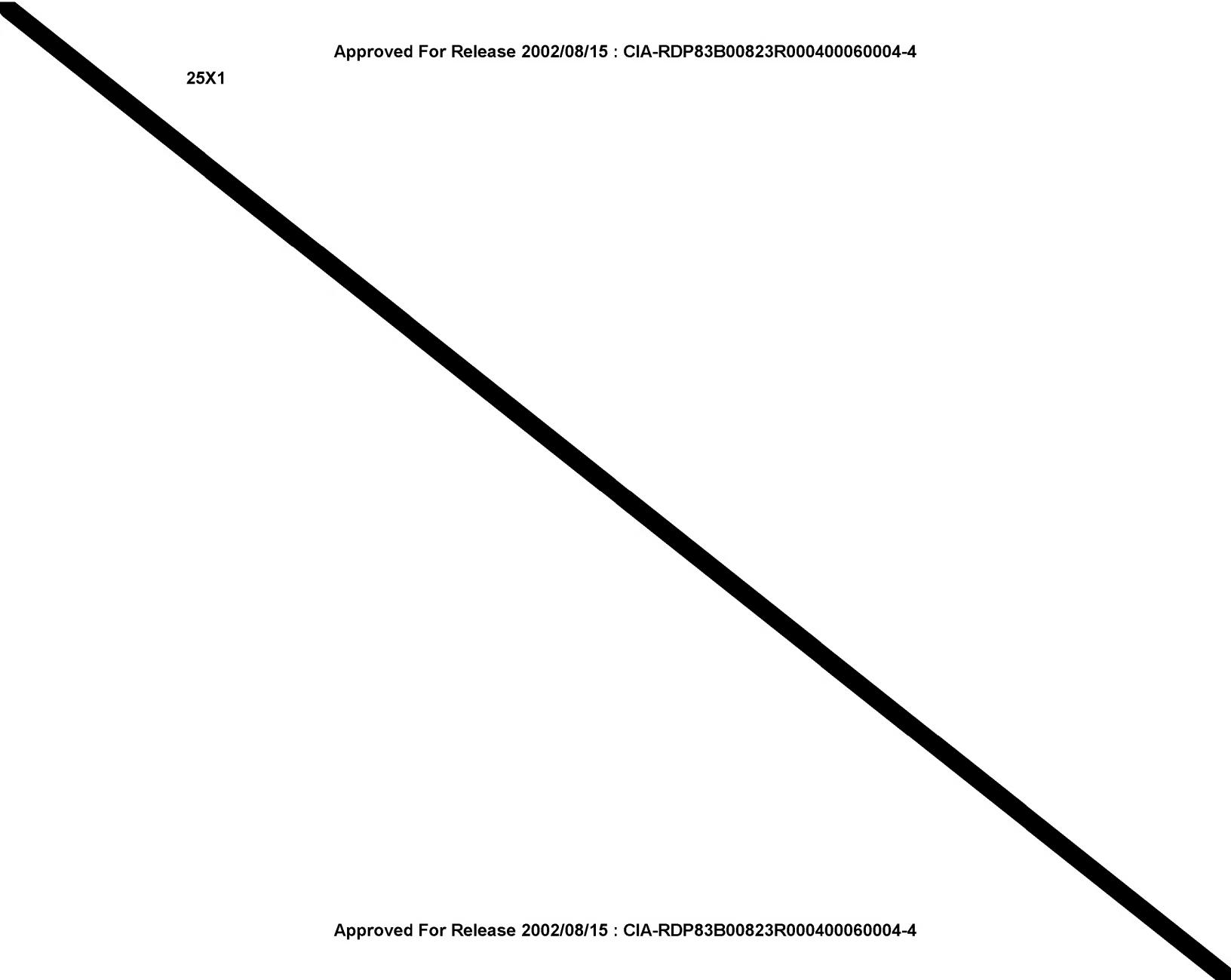
1. To provide security support to overseas stations/bases of the Agency.
2. To keep security equipment breakdowns and alarm outages at a minimum.
3. To assure that overseas stations/bases are provided with the security equipment necessary to their needs.
4. To continue an aggressive recruitment of GSA guards in order to bring the force up to authorized strength.

Goals or Objective of Proposed Effort 25X1

- 1.
- 2.
3. Through planning, acquisition, testing, and control of equipment at Headquarters, to assure that required equipment is shipped coincidental with scheduled equipment installation trips by Security Equipment Specialists.
4. Present overtime of the GSA guard force could show a 10% reduction if the guard force were at authorized strength levels.

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25X1



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PTOS

Directorate

Annual Management Improvement Plan

30 June 1971

II - Cost Reduction Goals

Brief Description of Effort Planned During Upcoming Year

Goal or Objective of Proposed Effort

The programs of the Physical, Technical and Overseas Security Directorate do not lend themselves to a quantification which can be expressed in terms of cost reduction goals.

GROUP 1
Excluded from automatic
downgrading and
declassification

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PTOS Annual Management Improvement Report
Directorate

30 June 1971

III - Management Effectiveness Accomplishments FY 7

Summary of Improvement or Cost Reduction Achieved	Estimated Savings for Each of Next Three Fiscal Years			Activity to Which Savings Will be Programmed
1. 25X1	NONE	NONE	NONE	1. Funds from FY-71 are being obligated to launch survey trips early in FY-72 to catch up with schedule.
2. The Agency's intensive screening process and rural location has frustrated recruitment efforts to bring the GSA guard force up to authorized strength and thereby reducing overtime by 10%.	\$63,500	NONE	NONE	2. Since the Agency is billed by GSA for guards services, savings tend to be offset by many other inter-related factors and are ^{not} realizable in any tangible way.

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PTOS Annual Management Improvement Report

Directorate

30 June 1971

IV - Cost Reduction Accomplishments FY 71

Summary of Improvement or Cost Reduction Achieved	Estimated Savings for Each of Next Three Fiscal Years	Activity to Which Savings Will be Programmed
The programs of the Physical, Technical and Overseas Security Directorate do not lend themselves to a quantification which can be expressed in terms of cost reduction goals.		

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GROUP 1
Excluded from automatic
declassification

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:	DD/PTOS 4 E-70, Hqs.	EXTENSION	NO.	DATE	
				RECEIVED	FORWARDED
TO: (Officer designation, room number, and building)		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)		
1.	Chief, EPD/ES 506 Magazine Bldg.				
2.					
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